



Date:

**MEETING TYPE:** Weekly Team Meeting Notes

- **Review:**
  
  
  
  
  
  
  
  
  
  
  - **Discuss Key Metrics:**
  
  
  
  
  
  
  
  
  
  
  - **Establish Weekly Target:**
  
  
  
  
  
  
  
  
  
  
  - **Commitment To Invest:**
  
  
  
  
  
  
  
  
  
  
  - **Air Grievances:**
  
  
  
  
  
  
  
  
  
  
  - **Encourage The Team:**
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